

Westfield Township Board of Trustees

Special Meeting
August 23rd, 2021

Trustee Horner commenced the Trustee special meeting on August 23rd at 3:32pm. Roll call: Patterson- here, Schmidt-here, Horner-here. Meeting commenced.

FO Kurtz, TS Banfield, ZI Banfield, RS Evans and Terri Grimm were also present.

RS Evans presented the board of Trustees with Resolution 2021-12 “Authorizing Westfield Township to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s) and to execute contracts as required.”

Trustee Patterson motions to approve Resolution 2021-12; seconded by Horner. Roll call: Schmidt-aye, Horner-aye, Patterson-aye. Motion passes.

FO Kurtz reviewed an example of an amended certificate that was received from the county Auditor’s office. Also reviewed – township employee pay stubs, Appropriation status document as well as records retention and destruction protocol.

FO Kurtz and Terri Grimm assisted the board of Trustees, ZI Banfield and TS Banfield to set up new outlook email accounts on their township-issued laptops.

Trustee Schmidt motions to adjourn meeting at 5:45 pm; seconded by Horner. Roll call: Patterson-aye, Horner-aye, Schmidt-aye. Meeting adjourned.

Westfield Township Board of Trustees

Respectfully submitted by:

Amy M. Banfield

Date approved: Sept 7, 2021



Trustee Craig Horner, Chair



Trustee Kent Patterson, Vice-Chair

Trustee Michael Schmidt, board member